

South Cambridgeshire Hall  
Cambourne Business Park  
Cambourne  
Cambridge  
CB23 6EA

t: 03450 450 500  
f: 01954 713149  
dx: DX 729500 Cambridge 15  
minicom: 01480 376743  
[www.scambs.gov.uk](http://www.scambs.gov.uk)



27 April 2010

To: Chairman – Councillor Richard Barrett  
Members of the Licensing (2003 Act) Sub-Committee – Councillors  
Richard Barrett, Roger Hall and Trisha Bear

Applicant: Mr N Ash

Representee(s): See attached list (for attendees at the hearing only)

Dear Sir/Madam

Please find below the agenda, and attached the relevant papers, for the hearing by the **LICENSING (2003 ACT) SUB-COMMITTEE** of the application for a premises licence at Our Lady of Lourdes Catholic Church Hall, Sawston. The hearing will be held in the **JEAVONS ROOM, FIRST FLOOR** meeting room at South Cambridgeshire Hall on **TUESDAY, 11 MAY 2010 at 2.00 p.m.**

Members are respectfully reminded that when substituting on committees, subcommittees, and outside or joint bodies, Democratic Services must be advised of the substitution *in advance of* the meeting. It is not possible to accept a substitute once the meeting has started. Council Standing Order 4.3 refers.

Yours faithfully  
**GJ HARLOCK**  
Chief Executive

Requests for a large print agenda must be received at least 48 hours before the meeting.

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## AGENDA

	<b>PAGES</b>
<b>1. INTRODUCTIONS / PROCEDURE</b>	<b>1 - 2</b>
The Chairman of the Sub-Committee will introduce the members of the Panel and the officers in attendance at the hearing.	
A copy of the Licensing (2003 Act) Committee procedure is attached.	
<b>2. DECLARATIONS OF INTEREST</b>	
<b>3. LIST OF REPRESENTEEES</b>	<b>3 - 4</b>
The list of representees is restricted to attendees at the hearing	
<b>4. APPLICATION FOR PREMISES LICENCE, OUR LADY OF LOURDES CATHOLIC CHURCH HALL, SAWSTON</b>	<b>5 - 56</b>

## **GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL**

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If a member of the public interrupts proceedings, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared.

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